

FUNDAY SCHOOL PROCEDURES AND ACTIVITIES

ARRIVAL TIME: 8:50 AM

ATTIRE: Appropriate for task

INITIAL DUTIES – Before Service:

1. Arrive at 8:50 a.m.
2. Check in with the Practitioner of the Day
3. Join the Treatment Circle at 9:00 AM, to set the consciousness for the service
4. Retrieve Name Tag from the administrator's desk.
5. Open up youth rooms, turn on lights and check and adjust temperature in the rooms.
6. Because we share this space assure that the room is clean and free of hazards.
7. Prepare the rooms according to the planned activities.
8. If time permits and you are interested join in the Sunday morning meditation.
9. Make sure that you are visible and available to greet and receive children and their parents by 9:50 PM.
10. Rev Penny will alert you that she is starting the service.
11. At this time follow the class format.
12. Please report any issues to the **House Manager** for immediate or future resolution – not to the **Minister**, as her Sunday morning experience should be without interruption.

CLASS FORMAT:

1. Funday School begins with a ritual of lighting candles as a way of connecting with God.
 - a. The box with the candles is located in the storage cabinet. There are 8 candles: red, green, light blue, indigo, yellow, orange, violet and white
 - b. There is a plastic bag in the candle box to protect the table from dripping wax.
 - c. The children set up the candles in the holders.
 - d. Light the white candle first.
 - e. The children take turns lighting the other candles from the white candle.
 - f. Light the red candle and all together say, "God is love, therefore I am love."
 - g. The green candle is for life, "God is life therefore I am life."
 - h. Continue on with the rest of the candles in the same manner.
 - i. Light blue is for peace.
 - j. Indigo is for power.
 - k. Yellow is for joy.
 - l. Orange is for truth.
 - m. Violet is for intelligence.
 - n. The white candle (which is already lit) is the Christ candle or the candle of the Beloved, "God is beloved therefore I am beloved".
 - o. There really doesn't have to be an order to lighting the candles but the children may want to do it exactly like the explanation found in the box.
 - p. After lighting all of the candles blow them out and put them back in the box.
2. Discussion or weekly lesson:
 - a. Currently there is no curriculum for Funday School from R.S.I.
 - b. It is up to the teachers of the week to come up with their own lesson.
 - c. You can read a short story or a poem and have a discussion about that.

- d. There is also the Book of Virtues in the storage box.
 - e. You can choose one of the virtues (kindness, compassion, friendship, etc.) and talk about that.
 - f. Sometimes it's just good to let the kids check-in about what has been happening in their lives over the course of the week.
 - g. About 10 minutes for this portion of the morning is enough.
3. Craft project:
- a. The kids love the craft projects.
 - b. We have lots of materials (construction paper, marking pens, glue, a glue gun, sequins, etc.) in the storage boxes.
 - c. There is also a book of crafts in one of the boxes with different projects.
 - d. The Internet has lots of good ideas if you do a search under children's crafts.
 - e. There are also "Highlights for Children" magazines in the storage boxes. They have stories, puzzles and craft ideas too.
 - f. The children also love to do cooking projects.
 - g. If you want to buy something special to do a craft project, keep the receipt and the church will reimburse you.
4. Snacks:
- a. It's nice to bring a special snack for the children but not necessary.
5. Closing
- a. It's a good idea to be finished and cleaned up by 10:55.
 - b. Select one of the children to be a spokesperson in the sanctuary and coach them in what to share about what they have learned that day.
 - c. One of the greeter will come to signal you that the service is nearing its end and you should proceed to the church to be part of the closing.

CLEAN UP DUTIES – After Service:

1. Once hospitality is over please return to the classroom and make sure that everything is cleaned up and returned to its proper place.
2. Assess whether the room needs to be vacuumed or not.
3. Turn off the lights, lower the heat and lock the doors.
4. Return the keys to the upper right hand side drawer of the administrator's desk.

Thank you spending time with the children. Have fun, be creative, flexible and enjoy the morning.

NOTE: If you are unable to cover your assigned time slot, arrange for a substitute from the list of names on your most recent schedule, and notify your team leader and the church office.